

## Privacy Policy

### Privacy Amendment (Private Sector) Act 2000

Adelaide Investment & Insurance Group Pty Ltd is bound by the National Privacy Principles which include provisions that regulate the way we collect, use, keep secure and provide access to personal information.

### Why we collect information

We collect personal information in order to:

- provide financial product advice and services appropriate to clients individual needs
- maintain and administer relationships with clients
- assist clients with enquiries
- evaluate financial products and services

### What information we collect

Typically, personal information collected from clients will include:

- name
- contact details
- employment information
- investment and insurance information
- health information
- Tax File Number

### How is your personal information dealt with

Adelaide Investment & Insurance Group Pty Ltd is committed to ensuring the confidentiality and security of the information you provide to us. The information will only be used for the purpose it was intended, unless we are required by Court Order or Statutory Notice, or obliged by law, to disclose information to government agencies, regulators or other parties.

In the ordinary course of doing business on your behalf, we will pass on your personal information to relevant third parties such as fund managers, administration platforms, stockbrokers, and life offices.

### Incomplete or inaccurate information

We take reasonable steps to ensure that the personal information we collect and use is complete, accurate and up to date. You should ensure that the information we hold is complete and accurate so the advice we provide is appropriate to your circumstances as they change.

### How to contact us about privacy issues

Adelaide Investment & Insurance Group Pty Ltd  
302 Glen Osmond Road, Fullarton SA 5063

Telephone: 08 8338 5155

Email: [work@aiig.com.au](mailto:work@aiig.com.au)